



## **Booking Confirmation**

**Purchaser:**

## **Booking Details**

**Dates:**

**Time:**

**Set Up Time:**

**Fee:**

## **Booking Terms and Conditions**

- An invoice for the agreed fee will be either sent in advance or brought on the day of performance
- Payment within 28 days of invoice is required
- Cancellation 1: In the event of any cancellation made by the venue within 28 days of the performance, a charge of 50% of the fee will be made
- Cancellation 2: In the event of cancellation due to poor weather, no cancellation fee will be charged. However, an attempt to reschedule the booking is appreciated.
- Cancellation 3: In the event of cancellation by the performer, no cancellation fee will be charged.
- This document forms a contract between the performer and the venue. An agreement is understood that in the case of a series of bookings, both parties will honour the bookings except in the case of exceptional circumstances.
- The agreement is made between the manager / activity coordinator and the performer. In the case of changes of staff personnel, the booking/s must still be honoured unless in exceptional circumstances.

**Thank You**

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